



**JADAVPUR UNIVERSITY
KOLKATA – 700 032**

Dated – 05.04.2022

EMPLOYMENT NOTIFICATION NO : A2 / C / 3 / 2022

The University invites applications from Indian Nationals in the prescribed form for the following post :

1. **Building Supervisor** : Two posts (Purely Contractual)

- Educational Qualifications** : 3 years Diploma in Civil Engineering.

- Experience in the relevant field** : Minimum 2 years post qualification field experience

- Age** : Minimum 24 years and Maximum 30 years.

- Pay** : Rs. 18,000/- (Consolidated) per month.

- Other terms and condition** : As applicable for contractual appointments in the University.

DEADLINE FOR SUBMITTING APPLICATION IS “29.04.2022” (payment link closes at 12 noon)

FILLING UP / SUBMISSION OF APPLICATION FORM AND OTHER RELATED INSTRUCTIOS :

1. Blank application form in ‘pdf’ format is available at the JU website : www.jaduniv.edu.in
Download the application form for filling up.
2. Please pay the application fee of Rs. 250/- as indicated in the JU website (www.jaduniv.edu.in). Follow instructions for making payment and take print out of the receipt of payment / challan obtained. For making online payments, (a) Net banking, (b) Debit / Credit / Rupay card, (c) Challan (for making cash payment at SBI branches) options will be available. Use anyone of the options for making payment. (from within India).
3. Please submit seven hard copies of the complete application form (one original and seven photocopies) along with all enclosures including attested/self attested photocopies of all certificates and testimonials (in a single copy). Filled-in applications are to be submitted either by post **Under Certificate of Posting**, preferably by **Registered Post / Speed Post** to the **‘Registrar, Jadavpur University, Aurobindo Bhavan, 188, Raja S.C. Mallick Road, Jadavpur, Kolkata – 700 032’** or in person to the **‘Information Office’** on all working days **within 11.00 a.m. to 4.00 p.m.**

4. Please super scribe the envelop with the name of the post applied for and the Advertisement Number.
5. Those who are already in service should apply through proper channel.
6. Canvassing in any form will disqualify a candidate.
7. Mere submission of application does not guarantee a call for interview as the method of screening will be applied as per the selection criteria of the University, selection will be made as per university selection procedure. University reserves the right for selection.
8. **All qualifications, experience will be recognized till the last date of submission of application.**
9. Plese follow JU website for any update / notification time to time regarding above selections.
10. University will not be liable for any kind of postal delay.
11. Incomplete applications will be rejected without any intimation.

Registrar