

**JADAVPUR UNIVERSITY**  
**Kolkata 700032**

**Walk-In-Interview for the Post of Programme Co-ordinator (Contractual), Radio JU**

A walk in interview for the Post of Programme Co-ordinator, Radio JU will be held on 24th November, 2021 at 2.00p.m. at the Committee Room No 1, Aurobindo Bhavan, Jadavpur University

**Essential Qualification:**

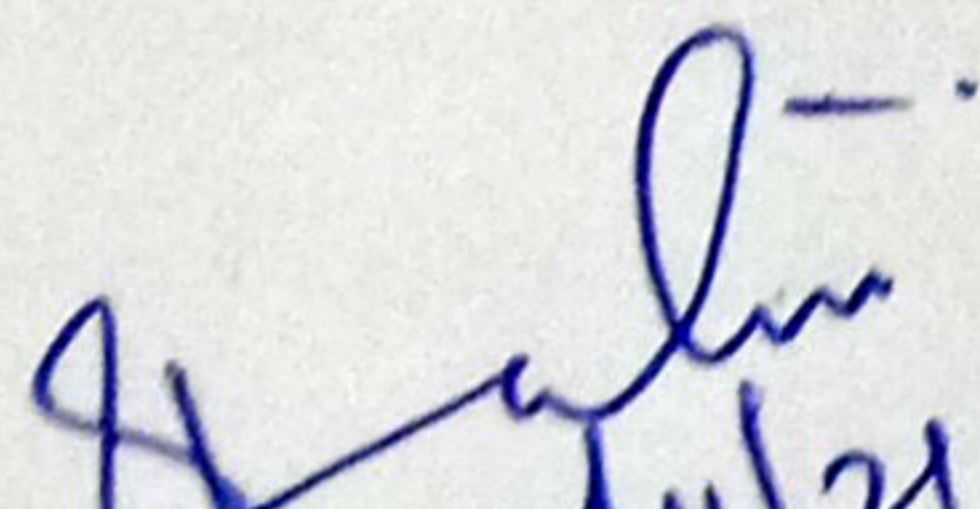
- (i) A Bachelor Degree in any discipline
  - (ii) Experience of working with organizations of repute and managing human resources, purchases, accounting and budget.
  - (iii) Good command over both Bengali and English.
  - (iv) (a) Experience of Working in a Radio Station  
or  
(b) Certificate in any Course related to Radio Production  
or  
(c) Evidence of working with sound editing and recording software.  
Or  
(d) Experience of working for community development such as NGO projects.
- Salary: Rs. 30,000/- per month (Consolidated)

Eligible candidates are requested appear in the Walk-in-Interview with a bio-data in the following format:

1. NAME
2. GUARDAIN'S NAME
3. ADDRESS
4. MOBILE:
5. E-MAIL:
6. DATE OF BIRTH
7. ACADEMIC QUALIFICATION
8. LANGUAGES KNOWN
9. PROFESSIONAL EXPERIENCES

Also, kindly bring a BANK DRAFT of Rs. 100/- (one Hundred only) addressed to THE REGISTRAR, JADAVPUR UNIVERSITY payable at Kolkata.

  
REGISTRAR

  
21/11/21