

Jadavpur University
Kolkata – 700 032

Ref. No.: REC/N/119/21
Dated : 28/07/2021

C I R C U L A R

The Executive Council vide Resolution no. 13-II-(e) dated 21/6/2021 has sanctioned a sum of Rs. 60.000/- (Rupees sixty thousand) only as interest free advance to the employees of the University affected by Super Cyclone (YAAS) in the concerned districts of West Bengal & Odisha on 23rd May, 2021 in the following terms and conditions:

- a. To submit of necessary documentary evidence from B.D.O. or any other higher administrative officers along with the application about the extent of damage on cyclone and effect thereon.
- b. The advance shall be recoverable in 30 (thirty) equal monthly installments or within the period of retirement, whichever is earlier.
- c. There will be no extension of the application period.

The prescribed application form will be available from the Superintendent, Administrative Office are to be submitted to the Superintendent, Pay Section on or before 26th August 2021, which will be disbursed on 1st week of September 2021.

A copy of Application form is enclosed.

Co operation of all concerned is solicited.


FINANCE OFFICER