

JADAVPUR UNIVERSITY

Date: 30.9.2020

URGENT COMMUNICATIONS DURING LOCKDOWN PERIOD:: JU FINANCE-7

CIRCULAR FOR ALL CONCERNED

Payment of Salary, Pension, Fellowships etc..for the seventh month during the COVID-2019 affected period

In continuation of the earlier communications dated 27.3.2020, 28.4.2020 & 29.5.2020 and 30.6.2020 and 28.7.2020 & 28.8.2020 (during Lock-down and Un-locking period thereafter); we would like to make the following communications further from the Finance Office-JU to address issues relating to the disbursement of Salary, pension, fellowships and allied matters.

1. The Salaries for the month of September 2020 (the Seventh month during the Lockdown and unlocking period in the country in view of the COVID pandemic) have been processed for payment by 30 September 2020, through Banks transfer. This has been possible for Govt. support and the continuous and active help and co-operation from a section of colleagues of Pay Section and others involved, including Cash section. All employees can view and download their Pay slip of September 2020 on and from Pay-day, from the finance portal: finance.jdvu.ac.in/e_payroll

The revised Income Tax Declaration and Tax applicability option [where the scope for checking of tax liability under both the options were given] through our e_portal has been put into effect this month. For any issues thereto, please contact personally in the Pay Section. Those have given declaration for the new HBL this year, must submit the sanction letter and other documents at Pay Section before Puja vacation.

Hardcopy document of HRA proof of the spouse need to be submitted in all applicable cases, as per declaration; where there are many defaulters. Please ensure compliance to avoid stopping of HRA in JU. Further those are enrolled in the WBHS, their Medical Allowances has been stopped and the spouse also need to surrender the same, if applicable.

Govt. approved salary and allowances seems to be a matter of right; but any special allowances sanctioned by the University need to be earned with actual presence and participation in the whole process of academic administration.

2. The Pensioners were given the benefit of the revision of Pension, as per Govt. orders, with the Pension of June 2020 [For the GPF Scheme- dated 13.3.2020 & For the CPF Scheme-dated 12.6.2020]. Their Pension related arrears of five months to all the Pensioners (Jan to May) has also been released. The Arrear Gratuity has also been released today for Post-2016 Pensioners; Options has been invited for the Commutation of Pension by all Post-2016 Pensioners.

Arrangements have been made for disbursement of Pension of September 2020 on 1st October 2020, This has been possible due to the support & help of only two staff of the section [out of seven], alongwith a Pensioner & many staff from other sections, specifically allotted for the job by the undersigned, including Cash Section. I am indebted to all of them personally for their unquestionable help and support, too keep commitments given to our respected Seniors and Predecessors.

Contd..P/2

The Welfare Unit is opening twice a week now to help all the communities and all can contact the Superintendent at 8697978188, for any problems.

3. The Research Fellows, receiving their monthly payments from the University will also get their due Fellowships for September 2020, as per attendance report of February 2020, if found otherwise eligible and arrangements are made with the Bank for their disbursement of fellowships on 1st October 2020, despite the total Lockdown in view of the Corona pandemic. This has been possible due to the support & help of a section of employees of the concerned sections. For any problems & issues as to non-payment, backlog etc., the Scholars are requested to contact the Superintendent in mail: cdyutiman@gmail.com.

The Grants (second installment) under RUSA is still awaited, for which the entire process of extension of tenure of Fellows can't be finalized. Many procurements are also kept on hold.

4. The JU Vendors, service providers and other agencies & payees of the University are requested to note that we are regularly paying the bills lying with us, in RUSA (Accounts), UGC Cell, the Accounts Section and in Research section. **The bills to be booked in 2019-20, will not be accepted, as decided. Thus, any such pending cases will be transferred to the current year automatically. Third phase can't be mixed now, as per EC decisions taken earlier.**

Further the Budget of 2020-21, can be used with merging two phases of four months, upto November 2020. For the projects with a time-bound spending conditions [MRP, SAP, BSR funds and other research grants etc], will be finalized now, as the Agencies are asking for the UC's; thus don't insist to accept bills for 2019-20.

It may be mentioned that the Government of West Bengal is also keen to ensure that flow of statutory payments is maintained and has hence released the Salary grants upto September 2020; which encouraged us to function properly. **We are expecting participation of all in the academic administration process, as per recent circulars issued by the Hon'ble VC Sir and Registrar. Please come, join and participate in the activities, keeping aside the fear. We should pay back to Society as we are paid by the Government.**

The options for the Donation to the JU Fund towards IT Support for the Students for helping the needy students and also to the JU Amphan Relief Fund to help affected students, is open and any option given upto 20th of a month will be recovered from the current month and thereafter will be recovered from next month's salary. Those interested can send their options by email to the FO at: fo@jadavpuruniversity.in.

To,
All Concerned


FINANCE OFFICER