JADAVPUR UNIVERSITY
KOLKATA – 700 032

Ref. No. : REC/N/022/2022
Dated : 01.02.2022

NOTICE

It is to be notified for information of all concerned that in terms of the notification issued by the Government of West Bengal, vide GO No. -753/XXII-ISS/2M-22/2020 dated 31.01.2022 and the notification of Higher Education Department bearing no. 89-Edn(CS)/10M-32/2021 dated 31.01.2022, the University will reopen on 03 February 2022.

In this connection, the following is notified for strict adherence.

1. HODs of the respective Departments will decide about the operating of UG/PG and other classes after taking decisions in BOS and FCs, regarding the exact modalities of conducting classes.
2. All administrative offices and sections, including those in academic Departments, Schools, and Centres of the University will remain open with 75% attendance. All Sections-in-Charge and HODs are requested to prepare a duty roster for this purpose which needs to be strictly maintained that all staff members are required to be present for a minimum of 4 days in a week.
3. Actual number of staff required on a roster basis in a Section/Unit of any administrative or academic department is to be decided by the concerned Head of office or HOD.
4. As there are no restrictions on transport facilities, no pool car will be provided, as was done in earlier phases.
5. To meet students' requirements and other essential administrative and financial necessities, all Heads of Departments/Directors of Schools/Centres and other administrative officers are requested to ensure functioning of respective offices on all working days, as far as practicable.
6. All members of staff are requested to follow strictly personal protective norms (use of mask, hand sanitization) during office hours.
7. All emergency services, and regular sanitization, will continue to function as before.

REGISTRAR

CC: 1. All Sections/ Units/ Departments/Schools/Centres (Including Salt Lake Campus)/JU Website

2. O/o the Registrar, All Officers

3. Records – 2 Copies