

CENTRAL LIBRARY
JADAVPUR UNIVERSITY

NOTICE

25.8.2020

The final year UG and PG students of all the faculties are hereby informed that a special arrangement is being made only for the **final year students for returning of the issued books to the Library**. Due to COVID-19 pandemic, the Academic Departments and Libraries of our University could not be opened till now, and in order to deposit the books for the final year students, this special arrangement is being made. The clearance certificate from the library will be issued upon receiving all the cards of Central Library and Departmental Library. The Departmental Libraries are requested to synchronize with the Central Library as far as possible. It may be noted that this procedure will be followed if the pandemic situation does not get worsened and students and staff members are requested to co-operate as far as possible.

Central Library will open on **Monday** and **Thursday**. In case of lockdown on Monday, the next day i.e. Tuesday and in case of lockdown on Thursday, the next day i.e. Friday the Central Library will remain open.

The **Salt Lake Campus Library** will open on the following dates.

03/09/2020 (Thursday), 07/09/2020 (Monday), 14/09/2020 (Monday), 21/09/2020 (Monday), and 28/09/2020 (Monday).

Sd/- Shrabana Ghosh

Chief Librarian (O)

Protocols/Guidelines for Library Use during pandemic situation

The following Protocols/Guidelines will be applicable in the JU Library till further notice:

- All the users/staff coming to the Library need to wear masks, gloves, and sanitize their hands compulsorily before entering.
- Users/staff need to strictly follow social distancing norms as advised by the Government from time to time.
- The users/staff residing in the containment area or having symptoms of COVID-19 should not be coming to the library.
- Only one user will be allowed at a time to enter the library circulation counter.
- The users will not be allowed to enter in the Bookshelves/Book Stack Area, Reading room, Reference Section, Serials Section and E-resources access centre/Digital Library etc.
- These Protocols/Guidelines are subject to modifications, if any, from time to time as per the orders from the Competent Authority/Library Administration as per the situation without any notice.
- For any Complaint/Issues please write to:

chief librarian@jadavpuruniversity.in (for Central Library main Campus)

librarian.sl@jadavpuruniversity.in (for Salt Lake Campus Library)

Sd/- Shrabana Ghosh

Chief Librarian (O)